

# CONSTITUTION FOR THE SCARBOROUGH PROFESSIONAL FIREFIGHTERS

## RETIREES CLUB

### Article 1. **Name**

The name of this organization shall be "Scarborough Professional Firefighters Retirees Club. (hereinafter referred to as the "Club").

### Article 2. (1) **Purpose**

To provide an opportunity for the friendly gathering of retired firefighters and to foster among them a continuing fellowship and preservation of benefits.

### Article 2 (2)

To provide and keep informed the Club on information related to benefits and other news related to the goodwill of the members to the best of their ability.

### Article 3 **Membership**

Article 3 (1) Membership in the Club may be obtained by retired members of the Toronto Fire Service and the Scarborough Fire Department.

Article 3 (2) Membership in the Club may be obtained by active members of the Toronto Fire Service.

Article 3 (3) Membership in the Club may be obtained family members and Fire Buffs.

Article 3 (4) Membership may be granted to anyone else with the approval of the Club.

Article 3 (5) Applicants will make application to the secretary of the club along with payment of the approved membership fee.

Article 4 (4)03

The Secretary will record the minutes of all meetings.

Article 4 (4)04

The Secretary will handle correspondence and send out notices as required.

Article 4 (5) **Treasurer**

The Treasurer shall be directly elected to the office in the annual elections for a 2 year term.

Article 4 (5) 01

The Treasurer shall handle and report all receipts and disbursements.

Article 4(5)02

The Treasurer shall maintain a journal and bank account.

Article 4(5)03

The Treasurer will prepare and present financial reports for the information of the executive committee and the membership at large if requested.

Article 4 (6) **Executive Member(s)**

The Executive Members shall be elected to that office in the annual elections for a 2 year term.

Article 4 (6)01

The executive members will attend executive committee meetings and participate in all decision making opportunities.

Article 4 (6)02

The executive member(s) may be assigned by the executive committee to serve on one or more committees.

Article 4 (7) Rules Governing The Executive Committee

Article 4 (7)01

A person whose dues are in arrears may not be nominated for, elected to, or appointed to the executive committee.

**Article 4 (1) Executive Committee**

The Executive Committee shall be comprised of the following;

President

Vice-President

Secretary

Treasurer

3 Executive Members

**Article 4 (2) President**

The President shall be directly elected to his office in the annual elections for a 2 year term.

**Article 4 (2) 01**

The President will strive to maintain an active and vigorous Club.

**Article 4 (2)02**

The President will communicate and encourage participation of all Club members.

**Article 4 (3) Vice-President**

**Article 4 (3)01**

The Vice-President shall be directly elected to his office in the annual elections for a 2 year term.

**Article 4 (3)02**

The Vice –President shall assist the President and preside at meetings and/or functions and generally provide leadership in the absence of the President.

**Article 4(4) Secretary**

**Article 4 (4)01**

The Secretary shall be directly elected to the office in the annual elections for a 2 year term.

**Article 4 (4)02**

The Secretary will maintain Club Records and Files.

#### Article 4 (7)02

One member of the executive committee shall be appointed by the executive to serve on one of the following "standing committees" (eg. Museum, Membership, Benefits, Phone, Good and Welfare), so as to provide a liason to the executive committee.

#### Article 4(7)03

The executive committee, may from time to time, appoint a member to fill a vacancy on that committee. Such appointments will not have a detrimental effect on the ability of the person to seek office in the next election.

#### Article 5 **Nominations and Elections**

##### Article 5 (1)

The nomination for executive committee members, for those running and present will be nominated from the floor.

For those running and not present shall be verbal off the floor with written consent from the said member.

#### Article 6 **Elections**

Article 6 (1) Elections will be held at the annual meeting

#### Article 7 **Meetings**

##### Article 7(1)

Meetings will be held the second Thursday of every month with the exception of July and August .

#### Article 8 **Amendments**

Article 8(1) Proposed amendments: Members may propose constitutional amendments in two ways; 1. Verbally or in written form thirty days (30) prior to the annual meeting to the secretary. 2. A majority vote of active members at the annual meeting shall be sufficient for the adoption of any amendments.

#### Article 9 **Property**

Article 9 (1) All books, records and equipment acquired by the Club shall remain the property of the Club